

**Policy 7.01 Implementation Plan**  
**Region 4 Home & Community Services**  
Biennium Timeframe: July 1, 2009 to June 30, 2010

Plan Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each even-numbered year.  
Progress Report Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each odd-numbered year.

Implementation Plan				Progress Report
<p>(1) Goals/Objectives</p> <p>To ensure that all persons referred for HCS services are assessed appropriately and set up on services based on eligibility.</p>	<p>(2) Activities</p> <p>Persons referred from the Muckleshoot Nation to Region 4 Home &amp; Community Services will be identified on the referral form at Intake to indicate tribal affiliation. The assigned case manager will inform Anita Canonica, Region 4 HCS Tribal Liason that they have received a referral where tribal affiliation has been identified. The assigned worker will phone the tribal contact, at (253)876-3259 to coordinate the home visit with a tribal representative.</p>	<p>(3) Expected Outcome</p> <p>Eligible clients will receive requested HCS services.</p>	<p>(4) Lead Staff and Target Date</p> <p>On-going Anita Canonica, Program Manager HCS, Tribal Staff HCS staff</p>	<p>(5) Status Update for the Fiscal Year Starting Last July 1</p> <p>On January 31<sup>st</sup>, 2008 there was a joint coordination meeting and training held at the Muckleshoot Tribe where Divisions of DSHS and the Muckleshoot were present. Doug North provided training on the 7.01 policy and its background. We discussed as a group issues from all parties with the purpose of updating the 7.01 plan.</p> <p><b>April 9, 2008:</b> As per notification from Doug North of DSHS Indian Policy and Support Services Dawn Miller will assume acting duties of the Muckleshoot Human Services Programs and her contact information is 253-876-3356 and email <a href="mailto:Dawn.Miller@muckleshoot.nsn.us">Dawn.Miller@muckleshoot.nsn.us</a></p>
<p>To ensure that Tribal Members residing out of King County can access the services provided by HCS</p>	<p>Referrals for Tribal Members residing out of King County will be faxed attention to Anita Canonica from the Muckleshoot, who will communicate with the appropriate Regional HCS office to ensure that intakes are handled in the appropriate manner.</p>	<p>Tribal Members residing out of King County will have the opportunity to access the services for which they may be eligible.</p>	<p>Ongoing Anita Canonica, Program Manager HCS, Tribal Staff HCS staff</p>	

Miscellaneous Training opportunities for Tribal Senior Services Staff and Caregivers.	Region 4 HCS will, as available, offer training slots to Tribal staff for miscellaneous Social Services trainings held at Region 4 HCS.	Tribal Senior Services Staff and Caregivers will have training opportunities.	Anita Canonica, Region 4 HCS Program Manager	APS training has been offered to the Tribes. We will continue to offer relevant training opportunities to Tribal Senior Services Staff.
Provide the Snoqualmie Tribe with statistical information on a Quarterly basis as to how many of their tribal members are being currently served with Medicaid funded Long Term Care Services. HCS will also provide the Snoqualmie Tribe with total # of Native Americans being served in the Long Term Care Services system along with a breakdown by Tribal Affiliation.	HCS will develop a system for collecting the identified data.	The information will assist the Snoqualmie Tribe in their grant writing process.	Anita Canonica, Region 4 HCS Program Manager Information to be provided to Marie Ramirez	With the CMIS Phase IV changes Tribal Affiliation will be captured. Still undetermined if there will be an ability to pull reports from that information.
Provide training to the Snoqualmie Tribe on Long Term Care Services Eligibility at the tribe's request	The Social Services Program Manager and the Financial Program Manager will provide the training	The information will provide a better understanding of programs and eligibility for Tribal members	Anita Canonica, HCS Program Manager Jerald Ulrich, HCS Program Manager	Have not yet scheduled this training. Will contact the Tribe to coordinate a date.
To ensure that all persons referred for HCS services are assessed appropriately and set up on services based on eligibility.	Persons referred from the Snoqualmie Tribe to Region 4 Home & Community Services will be identified on the referral form at Intake to indicate tribal affiliation. The assigned case manager will inform Anita Canonica, Region 4 HCS Tribal Liaison that they have received a referral where tribal affiliation has been identified. The assigned worker will contact Marie Ramirez or Elsie Erickson, at 425-333-5425 to let them know we have received the referral and to get any special instruction.	Eligible clients will receive requested HCS services.	On-going Anita Canonica, Program Manager HCS, Tribal Staff HCS staff	

HCS will inform clients who are affiliated with Tribes other than the Snoqualmie and the Muckleshoot that they may be eligible for services from the Snoqualmie Tribe	If the client wishes HCS to contact the Snoqualmie to provide them with their contact information, then HCS obtain the client's consent and forward the information to Marie Ramirez or Elsie Erickson at 425-333-5425	Eligible clients will receive all accessible services	Anita Canonica, Program Manager HCS, Tribal Staff HCS staff	
A diversified workforce	Region 4 HCS will provide notices of employment vacancies to the Muckleshoot and the Snoqualmie Tribes as they arise.	To provide communication regarding employment opportunities within Home and Community Services Region 4	Region 4 Human Resource Consultant	
Appropriate resources for Tribal members receiving Home and Community Services	When appropriate Region 4 HCS staff will work collaboratively with Tribal staff in the development of appropriate resources for Tribal Members either those applying for services or receiving services.	Eligible clients are served appropriately	Region 4 HCS Social Services Staff Region 4 HCS Resource Developer	